**UTAH STATE TAX COMMISSION**
**MEETING MINUTES**
2:00 p.m., Wednesday, July 20th, 2022
Via Zoom, 210 North 1950 West, Salt Lake City, Utah

**Participating:**
John L. Valentine – Commission Chair (Participated Remotely)
Michael J. Cragun – Commissioner (Anchor and Chair Pro tem)
Rebecca L. Rockwell – Commissioner (Participated Remotely)
Jennifer N. Fresques – Commissioner (Participated Remotely)
Scott Smith – Executive Director

**Commission Office:**
Chantay Asper, Commission Executive Assistant

**Note:** A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: http://tax.utah.gov/commission-office/meetings.

**I.** Join Zoom Meeting
https://us02web.zoom.us/j/7437193782?pwd=K0pJRTVzTGJrWm14LzlTdjY0QzJDUT09

Meeting ID: 743 719 3782
Passcode: 8fN54hj!

Dial in by
+1 253 215 8782 or +1 346 248 7799
Meeting ID: 743 719 3782
Passcode: 07438057

**II. Call to Order**

Commissioner Cragun called the meeting to order at 2:00 p.m.

**Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)**

There were no public comments.

**III.** Consider accepting the proposed settlement agreement for employee grievance Case No. 2018 CSRO/HO 181 [action item]

MOTION: Commissioner Rockwell moved to accept the settlement offer presented in the employee grievance Case No. 2018 CSRO/HO 181 and authorize our counsel's signature on the related documents *[action item]*

Commissioner Cragun took a roll call vote and the motion passed unanimously

**IV.** Consider Publication Revisions

Publication 5: Sales Tax Information for Vehicle & Watercraft Dealers and Body & Repair Shops

**V.** Commissioners' Reports

Commissioner Fresques thanked Commissioner Rockwell for all her work on the employee grievance case.

**VI.** Executive Director's Report

Scott Smith announced the launch of our virtual Motor Vehicle office. All motor vehicle services offered in person will now be offered in the virtual office. Utah is the first state to have full service virtual offices.

**VII.** Adjourn

Commissioner Cragun adjourned the meeting at 2:08 p.m.

**Approved on: August 11, 2022**
**Attested:** Chantay Asper
Executive Assistant
Utah State Tax Commission