

**UTAH STATE TAX COMMISSION  
MEETING MINUTES**  
10:00 a.m., Tuesday, August 14, 2018  
Commission Hearing Room 1025, 210 North 1950 West, Salt Lake City, Utah

**Participating:**

John L. Valentine – Commission Chair  
Michael J. Cragun – Commissioner  
Robert P. Pero – Commissioner  
Rebecca L. Rockwell – Commissioner  
Barry Conover – Executive Director

**Commission Office:**

Katie Lamb, Commission Legal Secretary

**Note:** A copy of related materials and an audio recording of the meeting can be found on the Tax Commission website: <http://tax.utah.gov/commission-office/meetings>.

**I. Call to Order**

Commission Chair Valentine called the meeting to order at 10:00 a.m.

**II. Public Comment (individuals or groups wishing to address the Commissioners for up to three minutes on matters not related to a pending or reasonably imminent appeal to the Tax Commission)**

Commission Chair Valentine asked if anyone wished to address the Tax Commissioners. There were no comments.

**III. Consider Approving Commission Meeting minutes of Thursday, May 24, 2018**

**MOTION:** Commissioner Rockwell moved to approve the Special Commission Meeting minutes of Thursday, May 24, 2018. The motion passed unanimously.

**IV. Consider Designating an Interim Director**

**MOTION:** Commissioner Cragun moved to designate Scott Smith as the Interim Executive Director. The motion passed unanimously.

**V. Commissioners' Reports**

Each of the Commissioners expressed their appreciation to Executive Director Barry Conover who will be retiring on Wednesday, Aug. 15, 2018.

**VI. Executive Director's Report**

Mr. Conover conveyed his appreciation to the Commissioners, division directors, and Tax Commission employees for their support during his 45 years of service at the Utah State Tax Commission.

**VII. Consider authorizing Escrow Agreement for Total Fitness Center, Inc. v. Utah State Tax Commission**

Commission Chair Valentine recused himself from this item and designated Commissioner Cragun to chair the balance of the meeting.

**I. Adjourn to Closed Session**

**MOTION:** Commissioner Rockwell moved that the Commissioners meet in closed session to discuss pending or reasonably imminent litigation. The motion passed with Commissioner Cragun, Commissioner Pero, and Commissioner Rockwell voting aye.

**XI. Return to Open Session**

Commissioner Cragun called the meeting back to order at 10:34 a.m. No further action was taken.

**XII. Adjourn**

Commissioner Cragun adjourned the meeting at 10:35 a.m.

**Approved on August 23, 2018**

**Attested:** Katie Lamb  
Commission Legal Secretary  
Utah State Tax Commission