

USTC Property Tax Designations

Effective 01/01/25 Seven Options

1. Associate Residential Appraiser Designation

Course #	Course Name	Hours
Licensed	Not required	0
101	Appraisal Principles	30
102	Appraisal Procedures	30
103	USPAP (two-day course)	15
104	Supervisor/Trainee	6
501	Assessment Administration in Utah	30
502	Mass Appraisal of Land	30
506	Residential Report Writing, a Guide to the GP Form	23
508	Tax Appeals & the Valuation Process	7
**509	Mass Appraisal of Real Property	30
Practicum	Complete Practicum	0
Associate Residential Appraiser Designation		201 HOURS
**	only required after 01/01/26	

2. Residential Appraiser Designation

Course #	Course Name	Hours
Licensed	Must be a Licensed Appraiser	156
501	Assessment Administration in Utah	30
502	Mass Appraisal of Land	30
506	Residential Report Writing, a Guide to the GP Form	23
508	Tax Appeals & the Valuation Process	7
**509	Mass Appraisal of Real Property	30
Practicum	Complete Practicum	0
Residential Appraiser Designation		276 HOURS

3. General Real Property Appraiser Designation

Course #	Course Name	Hours
Licensed	Must be a Certified Appraiser (Residential or General)	206
501	Assessment Administration in Utah	30
502	Mass Appraisal of Land	30
505	Income Approach Application	30
508	Tax Appeals & the Valuation Process	7
**509	Mass Appraisal of Real Property	30
Practicum	If candidate is Certified Residential: two practicums 1) Narrative Commercial Report 2) work completed for assessment roll If candidate is Certified General: one practicum 1) work completed for assessment roll	**only required after 01/01/26
General Real Property Appraiser Designation (Residential Certified)		333 HOURS
General Real Property Appraiser Designation (General Certified)		433 HOURS

4. Associate Centrally Assessed Valuation Analyst

Course #	Course Name	Hours
Licensed	Not required	0
101	Basic Appraisal Principles	30
102	Appraisal Procedures	30
103	15 Hour National USPAP	15
104	Supervisor/Trainee	6
501	Assessment Administration in Utah	30
504	Introduction to Centrally-Assessed Valuation	30
Practicum	Completed with a Supervisor from the Property Tax Division	
Associate Centrally Assessed Valuation Analyst		141 HOURS

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5. CENTRALLY ASSESSED VALUATION ANALYST (LICENSED)

Course #	Course Name	Hours
Licensed	Must be a Licensed or Certified Appraiser	156
501	Assessment Administration in Utah	30
504	Introduction to Centrally-Assessed Valuation	30
Practicum	Completed with a Supervisor from the Property Tax Division	0
CENTRALLY ASSESSED VALUATION ANALYST (LICENSED)		216 HOURS
CENTRALLY ASSESSED VALUATION ANALYST (CERT RES)		266 HOURS
CENTRALLY ASSESSED VALUATION ANALYST (CERT GEN)		366 HOURS

6. Administrator Designation

Course #	Course Name	Hours
License	(Class 1-3 required to run)	156
License	(Class 4-6 required per code w/in 3 yrs)	0
500	Fundamentals of the County Assessor	30
501	Assessment Administration in Utah	30
503	Personal Property	30
508	Tax Appeals & the Valuation Process	7
**509	Mass Appraisal of Real Property	30
Practicum	Complete Practicum	0
Administrator Designation (1-3 Class Co.)		283 HOURS
Administrator Designation (4-6 Class Co. must obtain license w/in 3 yrs.)		127 HOURS

7. Personal Property Auditor/Appraiser

Course #	Course Name	Hours
Licensed	Not required	0
101	Basic Appraisal Principles	30
103	15 Hour National USPAP	15
501	Assessment Administration in Utah	30
503	Personal Property	30
Practicum	Completed with a member from the Property Tax Division	
Personal Property Auditor/Appraiser		105 HOURS