

USTC Property Tax Designations

Effective 01/01/25 Seven Options

1. Associate Residential Appraiser Designation

Course #	Course Name	Hours	
Licensed	Not required	0	
101	Appraisal Principles	30	
102	Appraisal Procedures	30	
103	USPAP (two-day course)	15	
104	Supervisor/Trainee	6	
501	Assessment Administration in Utah	30	
502	Mass Appraisal of Land	30	
506	Residential Report Writing, a Guide to the GP Form	23	
508	Tax Appeals & the Valuation Process	7	
**509	Mass Appraisal of Real Property	30	**only required after 01/01/26
Practicum	Complete Practicum	0	
Associate Residential Appraiser Designation		201	HOURS
**		only required after 01/01/26	

2. Residential Appraiser Designation

Course #	Course Name	Hours	
Licensed	Must be a Licensed Appraiser	156	
501	Assessment Administration in Utah	30	
502	Mass Appraisal of Land	30	
506	Residential Report Writing, a Guide to the GP Form	23	
508	Tax Appeals & the Valuation Process	7	
**509	Mass Appraisal of Real Property	30	**only required after 01/01/26
Practicum	Complete Practicum	0	
Residential Appraiser Designation		276	HOURS

3. General Real Property Appraiser Designation

Course #	Course Name	Hours	
Licensed	Must be a Certified Appraiser (Residential or General)	206	
501	Assessment Administration in Utah	30	
502	Mass Appraisal of Land	30	
505	Income Approach Application	30	
508	Tax Appeals & the Valuation Process	7	
**509	Mass Appraisal of Real Property	30	**only required after 01/01/26
Practicum	If candidate is Certified Residential: two practicums 1) Narrative Commercial Report 2) work completed for assessment roll If candidate is Certified General: one practicum 1) work completed for assessment roll		
General Real Property Appraiser Designation (Residential Certified)		333	HOURS
General Real Property Appraiser Designation (General Certified)		433	HOURS

4. Associate Centrally Assessed Valuation Analyst

Course #	Course Name	Hours	
Licensed	Not required	0	
101	Basic Appraisal Principles	30	
102	Appraisal Procedures	30	
103	15 Hour National USPAP	15	
104	Supervisor/Trainee	6	
501	Assessment Administration in Utah	30	
504	Introduction to Centrally-Assessed Valuation	30	
Practicum	Completed with a Supervisor from the Property Tax Division		
Associate Centrally Assessed Valuation Analyst		141	HOURS

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5. CENTRALLY ASSESSED VALUATION ANALYST (LICENSED)

Course #	Course Name	Hours
Licensed	Must be a Licensed or Certified Appraiser	156
501	Assessment Administration in Utah	30
504	Introduction to Centrally-Assessed Valuation	30
Practicum	Completed with a Supervisor from the Property Tax Division	0

CENTRALLY ASSESSED VALUATION ANALYST (LICENSED) 216 HOURS

CENTRALLY ASSESSED VALUATION ANALYST (CERT RES) 266 HOURS

CENTRALLY ASSESSED VALUATION ANALYST (CERT GEN) 366 HOURS

6. Administrator Designation

Course #	Course Name	Hours	
License	(Class 1-3 required to run)	156	
License	(Class 4-6 required per code w/in 3 yrs)	0	
500	Fundamentals of the County Assessor	30	
501	Assessment Administration in Utah	30	
503	Personal Property	30	
508	Tax Appeals & the Valuation Process	7	
**509	Mass Appraisal of Real Property	30	**only required after 01/01/26
Practicum	Complete Practicum	0	

Administrator Designation (1-3 Class Co.) 283 HOURS

Administrator Designation (4-6 Class Co. must obtain license w/in 3 yrs.) 127 HOURS

7. Personal Property Auditor/Appraiser

Course #	Course Name	Hours
Licensed	Not required	0
101	Basic Appraisal Principles	30
103	15 Hour National USPAP	15
501	Assessment Administration in Utah	30
503	Personal Property	30
Practicum	Completed with a member from the Property Tax Division	

Personal Property Auditor/Appraiser 105 HOURS