

Designation of Representative to Receive Property Tax & Valuation Notices

→ This *Designation of Representative to Receive Property Tax & Valuation Notices* is for property tax only.

This form is to be used to designate **one** person other than yourself to receive the following information on the listed parcel/property:

- Annual tax notices (§59-2-1317)
- Valuation notices (§59-2-919)
- Parcel-specific notices (§59-2-919.1)

To designate another individual to receive other property tax notices/documents not listed above, please fill out PT-26: Designation of Additional Person to Receive Property Tax Information.

By appointing an alternate person to receive copies of your property tax & valuation notices, you acknowledge that you are authorizing the named individual to receive and inspect property tax information that may not be in the public domain. Additionally, you acknowledge that you will not receive a copy of any of the listed notices, and all the listed notices will be sent only to your designated representative. Any designated individuals that have previously been authorized to receive copies of tax & valuation notices on the listed parcel/property will automatically be revoked. **Designating an individual to receive copies of property tax & valuation notices does not establish a legal obligation or burden to pay property taxes on properties where they are not the listed owner/renter.**

This *Designation of Representative to Receive Property Tax & Valuation Notices* will remain in effect until revoked.

Section 1: Taxpayer/Account Information (provide information for only one property/parcel per form)

Taxpayer/Account Name:		Parcel/Property ID:	
Address:		Phone:	Fax:
City:	State:	ZIP Code:	Email:

Section 2: Information on Alternate Person

I hereby authorize the County to stop sending tax & valuation notices to me and send them to the following individual **in my stead:**

Name:		Phone:	
Address:		Fax:	
City:	State:	ZIP Code:	Email:

Section 3: Authorized Signature

Taxpayer's signature

Date

Taxpayer's name (print)

Title

If signed by a corporate officer, partner, or fiduciary on behalf of the taxpayer:

I certify that I have the authority to request this *Designation of Representative to Receive Property Tax & Valuation Notices* on behalf of the taxpayer.

→ Return this completed form to your local county auditor's office.